

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 17th November 2017			
1.	Attendees and apologies			
	Present:	Cllr Russell Hawker (Wiltshire Council), Liam Cripps (Community Engagement Manager), Kirsty Rose (Traffic Engineer), Cllr David Jenkins (Wiltshire Council), Pat Whyte (Area Highways Engineer), Cllr Francis Morland (Westbury Town Council), Cllr Jerry Wickham (Wiltshire Council), Sarah Harris (Wiltshire Council), Cllr Keith Youngs (Heywood Parish Council), Carole King (Westbury Community Area Partnership), Cllr Gordon King (Wiltshire Council), Cllr Mike Swabey (Edington Parish Council)		
	Apologies:	Spencer Drinkwater (Wiltshire Council), Cllr David Howells, Cllr Alison Irving (Dilton Marsh Parish Council)		
2.	Notes of last meeting			
		The minutes of the previous meeting were agreed at the Westbury Area Board meeting on the 12 th October 2017 http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=173&MI d=11045&Ver=4	Issues around the scheme at The Ham raised by JW. Minutes should read that CATG offer £5k WTC offer a contribution of 50% WTC will now not contribute unless Haywood match.	

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3.	Financial Position			
		The remaining allocation for 2017/18 is £3170		
4.	Top 5 Priority Schemes			
a)	Issue 5417 White Horse Way, Westbury	KR has passed lining works for bar markings to be undertaken as part of the ad-hoc lining works package with costs to be recharged to CATG.	Await works to be undertaken Added to works ticket with a recharge to CATG. Likely to be next financial year now	KR.
b)	Issue 5129 - Bratton Road Westbury (White Horse Viewing Area)	Awaiting outcome of substantive bid.	Await outcome of substantive bid. Still awaiting outcome of bid.	KR
c)	Issue 5218 Wellhead Drove, Westbury	Concerns raised regarding junction with A350 and also farm vehicles leaving mud on Wellhead Drove.	 KR to send letter. GK has approached informally	

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			Resident claims shared responsibility with Wiltshire Council. KR to investigate.	
d)	Issue 5525 Frogmore Road	Concerns raised relating to use of Frogmore Road by HGVs. Westbury Town Council support request for weight limit.	SD and Freight Assessment team to consider. No further update from KR. Passed to SD and team for freight assessment process	Area board to note update and item to be removed
e)	Penwood Close and Station Road	Concerns raised relating to lack of dropped kerbs within Penwood Close. KR contacted Selwood. Awaiting review from Selwood & confirmation of their financial contribution and permission for works on Selwood owned land. KR requested a 50/50 financial split – this would be £800 contribution from Selwood. .	Await response from Selwood Housing Association	
5.	Other Priority schemes			
a)	Tower Hill, Dilton Marsh <i>Substantive Scheme</i>	Scheme construction has been postponed following concerns raised by some residents and will no longer take place in Dec 2017. KR and JW to attend residents meeting on 5 th December to determine future of the scheme.	JW update: Now on to 3 rd change to the scheme for various reasons. 5 th Dec meeting to follow, scheme 4 will be presented. Residents will now be asked to confirm or cancel works. Contractor report update requested by RH & GK.	KR, JW
b)	Issue 5023 Access issues, Springfield Road, Westbury	KR met with Dr Riding to discuss the recommendations made in a previous Taking Action on School Journeys report and current issues faced by the school. Dr Riding raised concerns regarding the relocation of buses and drop off to the	CATG to note update Road Safety team (WC) will now risk assess Springfield Road and	

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		Warminster Road Car Park on safeguarding grounds. There are ongoing issues with parking on the waiting restrictions outside of the school which is being dealt with by Parking Services. The school is concerned about safety of pedestrians on Springfield Road but understands the construction constraints. KR suggested that Wiltshire Council Road Safety Team visit the school and review the current situation in order to provide further advise to the school if possible.	provide feedback to Dr Riding and his team.	
c)	Issue 4927 Church Lane, Westbury Leigh	Works package issued.	Awaiting Ringway to complete the work. No changes.	
d)	Issue 5088 Bitham Mill – Signing	Residents have requested multiple signage changes. KR estimates residents requests to be around £4,000 WTC not keen to rename. Cost implication to themselves and residents making personal changes. GK requested that KR and PW meet with him to discuss changes to street nameplate signing in order to put a proposal to Westbury Town Council.	Meeting to review/discuss signing changes to be arranged.	GK, KR, PW
e)	Issue 5534 Eden Vale Road, Westbury	Request for traffic calming measures. This was not supported by Westbury Town Council. Collision data for the previous 36 months identifies two collisions on Eden Vale Road. Wiltshire Police did not identify speed as a causation factor for either of these collisions. Previous count data at two locations on Eden Vale Road found 85 th percentile speeds of 28.6mph and 29.5mph – below the 30mph limit.	No further action to be taken.	Area board to note update.

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f)	Issue 5608 The Ham Cottages to Hawkeridge Road	<p>New footway request to serve relocated bus stop. Substantive bid has been submitted with a£5k contribution from CATG and whatever is agreed by town council or parish council will go back in to CATG fund. KR to confirm.</p> <p>WTC will not contribute unless Heywood PC match fund.</p> <p>Vote to continue to contribute £5k from CATG took place. JW votes against due to the attitude and behaviour of WTC. RH in favour, GK in favour, DJ in favour. 3-1. JW is not against the footpath but does not agree that Heywood Parish Council should be expected to contribute due to the very low precept of HPC and the location of the footway.</p>	Await outcome of substantive bid.	
g)	Issue 5625 , 5627 and 5630 – Old Dilton	Concerns raised regarding increased traffic levels due to wedding venue	<p>KR to visit the venue along with local member GK.</p> <p>Visit still to take place. GK arranging visit at Laverton with residents. KR to attend.</p>	
h)	Issue 5633 Chalford Westbury	Concern re speed of vehicles and request for traffic control	<p>Pursue community speedwatch in the local area if volunteers are available.</p> <p>KR to check with Speedwatch for volunteers. GK happy to assist.</p>	
i)	Issue 5644 The Mead Lakes, Westbury	<p>Request for improved disabled access (dropped kerbs/crossing points) on The Mead to allow access to the footpath near the Lakes.</p> <p>Cost estimate for hard standing, drop kerbs both sides, £3000 approximately</p>	<p>KR to cost dropped kerbs.</p> <p>Proposal to include £3k and ask WTC for a 25% contribution (£2250 from CATG, £750 from WTC)</p>	

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			Unanimously agreed to propose.	
j)	Issue 5674 Coulston – 20mph request	Survey work for 20mph assessment is underway	Surveys have been ordered and data collection is underway.	
6.	New Requests / Issues			
a)	Issue 5809 A350 Westbury (West End/Market Place)	Concerns regarding vehicle speeds, including HGVs, and narrow footways. Collision history indicates none of the collisions in the past 3 years have been speed related. Driver errors and weather conditions have been identified by the Police as a factor.	LC to order a metro-count.	
7.	Other items			
a)	Footway improvement funding	£6,192.12p in Westbury Fund which equates to approximately: 181m of resurfacing or; 100m reconstruction or; 80m of slabs . Consider traffic management requirements too.	Cllrs to put forward locations for consideration via the area board issues system.	
8.	Date of Next Meeting: 12th January 2018			

Westbury Community Area Transport Group

Highways Officer – Kirsty Rose

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1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of £920

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications